

QSI



QSI INTERNATIONAL SCHOOL OF SHENZHEN

To whom it may concern,

I have had the privilege of being Sarah Cornelius' mentor during her administrator internship. Since the start of the school year, Sarah and I have met every other week as well as additional times when needed. Sarah shows great leadership skills. She is patient, punctual, organized, and cares for students and staff.

During her internship, Sarah has led multiple teacher professional development workshops. She listens to the teacher's needs and builds workshops around their interests. She not only takes great interest in educating her peers but also in educating herself. Sarah is open to suggestions and criticism and takes every opportunity to self-improve, from reading books, to attending online workshops or working alongside administrators on campus.

Sarah has taken on the huge task of being our Week Without Walls coordinator. This is a large undertaking, dealing with and organizing over 100 teachers and 500 students for a weeklong activity or weeklong overnight trip. Sarah has been very organized every step of the way, providing open communication with staff and keeping everyone up to date with great detail. Due to COVID, there were many last-minute changes to the Week Without Walls plans, Sarah handled these changes gracefully, working with the vendors, staff, and parents to make sure all new requirements are met.

In closing, I can firmly support Sarah Cornelius' candidacy as a future school administrator. She is confident, competent, flexible and adaptive. Sarah has completed all of her administrator internship goals and more. Sarah has accepted the role of Elementary Principal/Director of Instruction at the QSI International School of Chengdu for the 2022-23 school year. I know she will do well in any future role in school administration.

If you have any further concerns or questions, please don't hesitate to reach out to me via e-mail.

Sincerely,

Claire Berger
Head Director of Instruction
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