



12 July 2020

To Whom It May Concern,

Ms. Cornelius has been employed with QSI since 2019 as a 3rd-8th grade technology teacher. This letter of recommendation for Ms. Cornelius is based on my role as Director of Instruction and the facility administrator for the campus during the 2019-2020 school year.

In the classroom, Ms. Cornelius completed all expected teacher duties. She arrived on time, dressed professionally, completed lesson plans based on QSI's mastery learning teaching philosophy and provided a variety of engaging technology lessons adhering to the school's curriculum.

Ms. Cornelius has an extensive "teacher toolbox" to craft enriching lessons to support the students in understanding the importance and value of technology. She begins lessons with a set routine that is connected to the school curriculum and provides the time for students to get focused and prepared for the day's lessons. In addition, she provides examples of completed technology projects for students to model their technology projects. Ms. Cornelius has also mastered the skill of creating a supportive learning environment that allows her to roam the classroom to support the students as they work on their technology projects.

Beyond the classroom setting, Ms. Cornelius supports students and teachers in strengthening their technology skills for real world application. With students, Ms. Cornelius worked closely with the students after school to produce a daily morning show hosted by the students. For staff, she hosted a technology PLC to train teachers on various ways to integrate technology into the classroom with an intensive focus on learning the program called Near Pod. Ms. Cornelius has very passionate about technology and seeks opportunities to share her expertise with the school community.

Sarah Cornelius is a quality teacher who cares greatly for her students. She will be a great addition to your organization should you see that her experience and training matches with your school's needs. I recommend her for any technology position that she feels comfortable teaching. If you have any questions, please contact me at brianmatthewgarner@gmail.com.

Sincerely,

Dr. Garner

Dr. Garner

Director of Instruction

